

**St. Andrew's R.C. Church/School
Bingo Policy 2010**

Bingo Committee:

Pastor
Business Administrator
Bingo Coalition
Volunteer parents/parishioners

Bingo Worker Eligibility:

Adult, over the age of 18
Licensed for 2010 (no criminal record) (Must sign each year to be eligible)
Ready, willing, and able to work Bingo
In compliance with any other requirement/policy set by the Parish

Bingo Worker Responsibility:

Work all of their scheduled bingo occasions or find an eligible substitute already on bingo affidavit
Failure to find an eligible substitute creates a hardship for your co-workers. If you do not get a sub then you must work your scheduled Bingo.

Arrive at the specified time as follows:

§ Tuesday, Thursday, Friday - no later than 6:15 p.m.

§ Sunday - no later than 5:45 p.m.

Be courteous to all customers

Perform all reasonable duties assigned by their Captain (the Member in Charge)

All team members must report to Captain after assignment is complete (e.g. Kitchen, Bell Jar, Office, Caller) for additional duties.

Bingo Worker Attendance Policy:

Worker is considered late if arrival time is after the designated time listed above.

Two (2) late arrivals will equal one (1) miss.

**Any miss will result in a \$100 fine. Third miss within a twelve - month period results in a change from bingo tuition status to non -bingo tuition status. It is the workers responsibility to find a sub if unable to work scheduled date. All teams are listed on following pages, phone are listed numbers in the school directory.

Letters will be sent informing bingo worker of their late arrival or miss.

Bingo workers who have missed or been changed to full tuitions status can contact the Parish Business Administrator regarding reasons for late arrivals or misses.

Change of status: Bingo to Non-Bingo; Non-Bingo to Bingo (including full tuition):

If a bingo worker becomes non-bingo because of misses, bingo worker can return to bingo status only by written request and review by Parish Business Administrator. The decision of the business manager can be appealed to the Pastor.

Note new policy, a \$100 fine if you miss bingo with no sub any exceptions to this will be the decision of the bingo coalition and business manager**